

### Location of sessions:

Sessions will be offered in your own home, the child's nursery, or school. It is important that the environment is quiet and free from distractions (e.g. TV off) where possible. It is also expected that you (or a member of nursery/school staff) will stay for the duration of the session.

### Role of the parent/carer:

Your participation in sessions is key to your child's progress. Your feedback on progress and the success of strategies applied will shape the progression of therapy. Therapy will usually include strategies and tasks to be carried out between therapy sessions. These are as important as the therapy sessions themselves for positive outcomes. It is therefore essential that you commit to attending all the agreed therapy sessions where possible and support your child between sessions putting the strategies into practice.

### Services:

**Initial Consultation** - First contact by a family/education provider. Usually completed via phone or email. Should further input be agreed to be beneficial, referral documents will be sent to parents via email. When completed documents are received by Thrive SLT, an appointment will be arranged.

Initial Assessment - Parent/Carer to be present throughout. An initial assessment includes a written summary/advice. A full report can be requested for an additional fee.

**Therapy sessions** - Parent/Carer/Education staff to be present throughout. Includes planning, liaison, preparation of resources, cost of materials provided and completion of clinical records.

**Review Assessment** - Review of progress since previous assessment.

Additional services available for additional fees.

- Additional reports, letters and treatment programmes
- Attendance at meetings
- Nursery observations/advice or training
- Travel costs outside my usual catchment area
- Telephone conversations of more than 10 minutes

All reports provided by Thrive SLT may be shared with other professionals (with parents consent) in their entirety. Reports may not be quoted in part or changed by anyone other than Thrive SLT.

### Fees:

Travel within 10 miles of Alton, Hampshire is included in fees. All costs are agreed before commencing assessment or therapy.

Service	Details	Cost
Initial Consultation	Telephone/ email discussion with parent/carer/education provider.	£ 0
Initial assessment	Approx 1hr 15mins. Case History and Assessment. Brief written summary and distribution Full report Following assessment. A full report detailing all areas of the child's communication skills and targets/advice/activities	£125
Full report	Following assessment. A full report detailing all areas of the child's communication skills and targets/advice/activities.	£ 35
Therapy	Approx 45 minutes (depending on child's age/attention level). Individual therapy session, including feedback/liason with parents/staff.	£ 70
Nursery observation	Approx 45 minutes. Observation of child in nursery/school for a variety of reasons including to discuss concerns/ whether assessment required, as part of assessment/ giving specific advice to nursery staff.	£ 70
Review assessment	Approx 1 hour. Reassessment and review of targets set at previous assessment. Summary report/updated targets provided.	£ 90

Prices for tailored training courses, attendance at meetings, additional reports (including EHCP contributions) and other services will be given upon request. Journeys of more than 10 miles from Alton, Hampshire will be charged at an extra £0.50 per mile.

## Payment

Payments can be made by BACS (details in your invoice) or cash/cheque. You will be invoiced for assessment/therapy after each appointment. Payment will be expected within 7 days of the session.

## Cancellations

A minimum of 48 hours notice is required. Sessions cancelled by you after this time, or not attended, will be liable to the full session rate. Late cancellations due to illness will be liable to a 50% payment. If Thrive SLT needs to cancel an appointment an alternative appointment will be offered as soon as possible.

## Failure to pay

If a session is not paid for within 7 days of receiving the invoice Thrive SLT may suspend further sessions until payment has been made. You will be sent one further reminder after which payment must be received if debt collection proceedings are to be avoided.

## Liaison with Other Professionals:

It is in your child's best interest that Thrive SLT liaise with other professions involved. Therefore with your permission, Thrive SLT will distribute reports and therapy aims accordingly. All children are entitled to NHS/Local Authority Speech and Language Therapy input. Thrive SLT will liaise closely with NHS/LA SLT teams and make onward referrals (e.g. audiology, paediatrician) with parental consent, where appropriate.

## Training:

Thrive SLT maintains excellent professional standards by undertaking appropriate training, supervision sessions and receiving/giving support as a member of ASLTIP local groups. Occasionally, student SLT's may observe sessions - consent will be requested from parents before this occurs.

## Speech and language therapy input

We are always working towards a point when your child no longer requires therapy. At times speech and language therapy input may no longer prove to be suitable for the child. Thrive SLT will advise you if this is the case and discuss options with you.

These terms and conditions and fees for assessment/therapy sessions are subject to review and may change. You will be given a minimum notice of 30 days of any changes.

## Complaints

If you are unhappy with any aspect of the service provided by Thrive SLT please contact Polly Ross (Director) directly to discuss your concerns. If you wish to instigate a formal complaint about any Independent Speech and Language Therapist you can contact ASLTIP ([www.helpwithtalking.com](http://www.helpwithtalking.com)) or the HCPC ([www.hcpc-uk.org](http://www.hcpc-uk.org)) to discuss your concerns. For complaints about Speech and Language Therapists who are not members of ASLTIP you should contact the HCPC directly.

[polly@thrivespeechtherapy.co.uk](mailto:polly@thrivespeechtherapy.co.uk)

Tel: 07900606211

I ..... the parent / carer of ..... (child's name) have read, understood and agreed to the **terms and conditions** provided by Thrive SLT above, and consent for my child to be seen by her.

I give consent for reports to be emailed to me using password protection and distributed to my child's:

GP       Educational setting       NHS/LA Speech and Language Therapy Service

Signed: ..... Date: .....

I have read and understood Thrive SLT's **Privacy Notice** and consent to Thrive SLT processing my Information in this manner and for the purposes stated in the policy.

Signed: ..... Date: .....

Therapist Signed: .....

Date: .....

